

**League of Women Voters  
COD Observers Report  
Thursday, November 15, 2018**

**Board meeting attended:** Regular Board Meeting

**Date and Location of meeting:** November 15, 2018, Room SSC-2200

**Meeting started:** 6 PM

(Closed session 6:03-7:04)

**Meeting adjourned:** 8:55 PM

**League Observer(s):** Diana Hoke, by live streaming

**Board Members/Trustees present (P) not present (NP) tardy (T):**

P\_\_ Deanne Mazzochi, Board Chairman

P\_\_ Frank Napolitano, Board Vice Chairman

P\_ Christine Fenne, Board Secretary

P\_ Alan Bennett

P\_\_ Charles Bernstein

T\_\_ Daniel Markwell

T\_\_ Joseph C. Wozniak

P\_\_ Sonia Paul, Student Trustee

**Estimated Number Attending (excluding Board and Staff):** Unable to estimate on A/V

**Meetings are Streamed and Archived at:** [http://www.cod.edu/multimedia\\_services/botmedia.aspx](http://www.cod.edu/multimedia_services/botmedia.aspx)

**Agenda can be found at:**

[http://www.cod.edu/about/board\\_of\\_trustees/pdf/agendas/2018/2018nov15\\_agenda.pdf](http://www.cod.edu/about/board_of_trustees/pdf/agendas/2018/2018nov15_agenda.pdf)

**1) Call to order, 2) Closed Session, 3) Return to Open Session**

**4) PUBLIC COMMENT:**

A) *Dr. Charles Courier (? Could not find COD reference to this name. Minutes of November meeting still not out as of this writing) presented a situation in which President Rondeau, with direction from "Clean Slate" trustees Mazzochi, Napolitano, and Bernstein, directed him to terminate an employee. He investigated their allegations of misconduct and "found them to be false". He refused to terminate the employee, asserting that Rondeau's bases for firing were unfounded. Questioned why would clean slate seek to terminate an employee "three levels deep in the organization", and "...why would Dr. Rondeau blindly follow an unlawful order by" clean slate. Over twelve months, no investigation into the facts was made. Accused Dr. R of being*

*“disinterested in the truth” and of failing to live up to the Core Values of COD. (I assume that the employee was fired over Courier’s head.)*

B) Richard Jarman, President COD Faculty Association: Congratulated Mazzochi on 47<sup>th</sup> District win. Congratulated state representatives-elect from 48<sup>th</sup> District, Terra Costa Howard (paralegal studies instructor), and 49<sup>th</sup> District Karina Villa (Nursing graduate, he believes) on election victories as well. “We’ve come a long way” since December of 2015. He sees positivity and trusts that the future “will progress in like spirit”.

C) Jackie McGrath, Professor of English: COD has spent three years in “repairing the damage done to the college”. Already facing another presidential vacancy. Continued collaboration with faculty and staff is paramount in next recruitment, as they are more permanent fixtures than board members and students, with institutional memory. Revisit SLRP, want increased time for stakeholder input, especially that of faculty and staff, in that document.

## **5) REPORTS (board members, staff, administrators)**

**a. Chairman’s Report** – Chairman Mazzochi Freida Kahlo launch was great success.

**b. Student Trustee Report** – Ms. Paul introduced Rose Arnold, President of Environmental Club, with club’s VP and Secretary. Ms. Arnold discussed this science and service oriented club, whose core values are sustainability and preservation. Accomplishments: “Bee” fair, Adopt a Stream program on east branch of the DuPage River, bake sales, jeans drive for Peoples’ Resource Center, Sustainability Movie Festival, interns/volunteer with COD natural areas program, SCARCE. Future goals: Environmental Fair, volunteer with Willowbrook Wildlife Center, STEM Con, continue stream program, on/off campus events/relationships. Ms. Paul discussed Coffee Connections program for student feedback. Napolitano suggested open house for students to hear about clubs. Ms. Paul said Student Life Fair, but need to continue outreach throughout semester, as with this program.

**c. President’s Report** –

Dr. Rondeau Congratulated Mazzochi for election to State House, and congratulated COD students “in Springfield”.

**Facilities Management Plan Update** (Bruce Schmiedl, Facilities). Hope to have FMP complete by latter part of January. Last FMP-related activities on Nov 5<sup>th</sup> and 6<sup>th</sup> included following committee groups/workshops:

- Regional Centers – need for more continuing ed, dual credit and dual enrollment, ELA classes. Report will be narrative of what’s possible at the Centers, with next step recommendations.
- Site/Civil Planning – Any additional buildings on west campus will require more parking, but no more storm water capacity.
- Facilities/Physical planning – no concerns from mechanical consultants. Will investigate future IT infrastructure needs.
- Advisory Committee – They looked at the 43 most frequently mentioned “opportunities”. Pathways program is significant driver.
- Learning Landscapes Focus Groups – furnishings are very important for flexible learning. Will beta test some different ideas for flexible and active learning setups, and four optional hybrid plans for BIC space.
- Pathways – examined relationships with physically adjacent programs.
- Student Affairs – need “onboarding” flow improvement in Student Services HUB.
- Next Steps – Dec 3 Follow-up meeting. Advisory Committee meeting for prioritization/recommendations. Dec 17-21 Draft submitted to cabinet/trustees for reviews.
- Questions: Napolitano/Rondeau asked about/discussed collaborative spaces. Trustee Bernstein asked how specific FMP will be. Schmiedl said depends on how specific requests match long range strategic plan. Mazzochi asked about depreciation replacement schedule. Yes. Mazzochi asked about storm water management for any expansion. Currently have 20% over-capacity (as of 2010) that DuPage SWM for which will give them credit. Schmiedl estimates that 5-6 new buildings can be added without new stormwater infrastructure.

Rondeau gave kudos for COD Veterans’ Day traditions.

**d. Audit Committee Report:** Had meeting on October 29. Reviewed Board Policy 1065 - Vendor Payments. Approved modifications to Administration Procedure 1055 (sic) on investments. Outside Auditor Clayton, Larson, and Allen gave them clean opinion. Addressed internal control weaknesses they had found prior. No issues of non-compliance. GFOA gave them three Certificates of Achievement for Excellence in Financial Reporting, one for "outstanding" reporting, one for budget reporting.

**e. Report on ACCT conference:** NY (10/25/18) by Trustee Markwell - Went in Napolitano's stead. Thanked co-presenters Brian Caputo and Robert Hayley (Budget Manager) for well-attended presentation: Making Student Success a Financial Priority. Discussed meetings and caucus. Elected Dawn Erlandson, Doris Graham, Betty Malek, others. Attended breakout sessions: Promise of Free Community College, Managing Risk in Open Technological Environment. Discussion of Free CC ensued.

**f. Academic Committee Report** Trustee Bennett November 13 Meeting. Higher Learning Commission Accreditation: Probation removed 11/17, Interim Reports submitted May. No additional reporting required. Will hold focus review site on campus in Fall 2019. Will have to give progress report on that as per HLC. Student enrollment Management: Hispanic enrollment up from 20% six Fall terms back to 26% now. Provost Chavez introduced Strategic Enrollment Management plan to optimize enrollment to achieve constituency representation and to make up for enrollment decline. I read this as they'd like to increase recruitment in Hispanic community.

## 6) PRESENTATIONS

### 7) INFORMATION

- a. Personnel Items
- b. Financial Statements
- c. Gifts & Grants Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. In-Kind Donations Report
- g. Revised Board Policy 10-65: Vendor Payment - 1<sup>st</sup> Reading  
Discussion: Trustee Bernstein had question on Item 7b, Financial Statements: Expenditures by Division Report: Project Higher Ed broken out/highlighted: Possible to also highlight Guided Pathways and Innovation DuPage? Dr. Rondeau said yes. Mazzochi had comment on 7g Board Policy: Fiscal Policy: be more specific on postage account.

### 8) CONSENT AGENDA

- a. Manual Precision Surface Grinder
- b. Sony Camera Control Unit (CCU) Remote Camera Package System
- c. Background Screening Services Contract Extension
- d. Forklift for TEC
- e. 2018 Tax Levy
- f. 2018 Tax Abatement
- g. Apple Equipment
- h. Minutes of the October 18, 2018 Regular Board Meeting
- i. Closed Session Minutes - CONFIDENTIAL - for Board only:
  - (a) Minutes of the April 19, 2018 Closed Session Meeting
  - (b) Minutes of the May 10, 2018 Closed Session Meeting
  - (c) Minutes of the June 21, 2018 Closed Session Meeting
  - (d) Minutes of the July 19, 2018 Closed Session Meeting
  - (e) Minutes of the July 28, 2018 Closed Session Meeting
  - (f) Minutes of the August 16, 2018 Closed Session Meeting

- (g) Minutes of the October 18, 2018 Closed Session Meeting
- j. Personnel Action Items
- k. Financial Reports
- l. Approval for Vice Chairman Frank Napolitano to attend the Association of Community College Trustees (ACCT) National Legislative Summit

Trustee Bennett moved to approve Items 8a-8h, 8j-8l (with the exception of item 8i).  
 Discussion: Bennett said third consecutive year with freeze of base property tax levy, that COD should promote this fact.  
 Motion approved unanimously.

Item 8i, Closed Session Minutes, Confidential for Board Only: Napolitano moved, seconded by Markwell. Mazzochi asked them to accept amendment - removal of subitems e-f. They accepted. No discussion of 8i. Passed unanimously.

**9) FOR APPROVAL: Presidential Transition:** Appointment of Dr. Brian Caputo as Interim President. Trustee Bennett moved, seconded by Secretary Fenne (allowed Bennett to move, though normally she would do this). Discussion: Mazzochi asked for amendment: "To avoid the risk of a conflict of interest and to maintain internal controls, upon the passage of this motion, an interim treasurer should be designated on or prior to the December board meeting, or at the very least, before Dr. Brian Caputo assumes the interim position of President ". Both accepted the amendment. Dr. Rondeau congratulated Board on their wisdom in choosing Dr. Caputo. Trustees all agreed.  
 Motion Passed unanimously.

**10) FOR APPROVAL: Strategic Long Range Plan:** Motion to approve by Napolitano, seconded by Trustee Fenne.  
 Discussion: Mazzochi pointed out a series of highlighted changes and proposed changes. They discussed and agreed on language for desired edits as "friendly amendments", including: A) In core statement a strategic goal of pursuing free expression and truth, affirming dialogue and tolerance. B) In Goals, what does board mean by value education? C) In Appendix B, Recommended SWAT Analysis, term "minority" changed to "ethnic and cultural diversity"; Mazzochi thought term "under-represented population" seems vague (grew from 11.6% to 31% in student population over an unspecified period of time, especially the Hispanic population). She wants data to be clear as meaning non-white. D) Tuition pricing for future planning: what are students actually paying out-of-pocket relative to competitor schools? Bernstein says leave it as it is, it's intentionally general. Fenne says put it in an action plan. Chairman Mazzochi muttered that the board had asked for this information before.  
 Bennett called the question. Passed unanimously.

**11) TRUSTEE DISCUSSION**

**12) CALENDAR DATES /CAMPUS EVENTS**

**Regular Board Meeting - Thursday, December 20, 2018, 6:00 p.m. - SSC-2200**

**COMMENTS/CONCERNS: See Public Comment A**

**General Features**

	Yes	No	Comments
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Did the meeting start on time?	x		
Were members attentive and prepared?	X		
Were members courteous to each other?	X		
Were members attentive to the public's comments?		X	
Was the facility adequate?	X		
Could the audience see and hear?	X		
Were visual aids easily visible to the audience	X		
Were the meeting facilities handicapped accessible	X		

**FOIA (Complete once, unless information changes.**

**Illinois Open Meetings Act requirements**

	Yes	No	Comments
Was the agenda posted 48 hours before the meeting? If yes, note where	X		
Did the agenda items clearly describe what was to be discussed?	X		
Were background materials made available to the public?	X		
Was there adequate discussion of the issues?	X		
Was there a closed session before, during or after the meeting?	X		Closed session before Board Meeting.
If there was a closed meeting, was any action taken after the closed session? If so, what action?	X		Closed session before Board Meeting.

**Date Submitted:** December 13, 2018 **By:** Diana Hoke