

League of Women Voters COD Observers Report

Board meeting attended: Regular Board of Trustees Meeting

Date and Location of meeting: Thursday, January 17, 2019 Room SSC2200

Meeting started: 6:00 pm and went into closed session. Resumed: 7:00 pm **Meeting adjourned:** 8:41 pm

League Observer(s): Sue Williams via video recording, not in-person

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Board Members/Trustees present (P) not present (NP) tardy (T):

P__ Deanne Mazzochi Board Chairman

P__ Frank Napolitano Board Vice Chairman

P__ Christine M. Fenne Board Secretary

P__ Alan L. Bennett

P__ Charles Bernstein

Phone Daniel Markwell

P__ Joseph C. Wozniak

P__ Sonia Paul Student Trustee

Estimated Number Attending (excluding Board and Staff): Unable to estimate via live stream

Meetings are Streamed and Archived at: http://www.cod.edu/multimedia_services/botmedia.aspx

Agenda can be found at: http://www.cod.edu/about/board_of_trustees/pdf/agendas/2019/2019jan17_agenda.pdf

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL**
2. **PRIVATE SESSION (conclude by 7:00 pm)**
3. **RETURN TO OPEN SESSION**
4. **PUBLIC COMMENT:** Shannon Toler, Senate President, said that the faculty had just completed the second day of In-Service activities. There were discussions regarding Pathways, assessment, Blackboard, universal accessibility and Frida Kahlo. She thanked the organizers, attendees, and Dr. Curtis-Chavez and Dr. Caputo.

Jackie McGrath, Senate VP, mentioned that 2018 was a significant year of change and the coming calendar year promises even more change. Her wish for this year is that COD continues to evolve through dialogue, deliberate collaboration, a culture of rigorous dissent, and honest conversation about real students, as they are, in all of their variety and complexity at our school. COD has learned in the past several years, complicated problems require complicated solutions.

5. REPORTS

- a. **Chairman's Report:** Chairman Mazzochi resigned as Board Chairman at this meeting, first meeting since being sworn in to the Illinois House of Representatives. She will continue to serve as a trustee for the immediate future and Vice Chairman Frank Napolitano will complete her term as Board Chairman until the next regular scheduled reorganizational meeting after the election in April or May 2019. Chairman Mazzochi stated, "It has been my great honor and privilege to serve as your Chairman of this Board through a very historic period of governance at this wonderful College." She is looking forward to working with Vice Chairman Napolitano through the transition.
- b. **Student Trustee Report:** She congratulated Chairman Mazzochi and had no report due to winter break.
- c. **President's Report:** Dr. Caputo, Interim President, thanked Chairman Mazzochi for her service and asked Dr. Curtis-Chavez, Provost to speak. He reported that the American Scholastic Press Association has honored Prairie Light Review with a first place award. This is the fourth consecutive award for Prairie Light Review. Prairie Light Review is a juried publication that is published twice per year by students. The magazine features creative works of students, faculty and residents of District 502.

- FMP Update
 - Bruce Schmiedl, Facilities: The Facility Master Planning Process Schedule has been extended to the next board meeting. At the Jan. 7th Cabinet meeting a draft was reviewed and the advisory committee put together a series of recommendations and prioritized the requests. Two options were presented. Option A shows additions on a number of buildings and a new center for STEM and the conference center. Option B shows a number of building additions and new conference center. The Master Plan is long term. The next steps are:
 - Jan 18 Perkins + Will submits revised draft #2 to COD
 - Jan 25 COD returns comments to Perkins + Will
 - Jan 31 Special Board Meeting for Board to deliberate FMP.
 - Feb 1 Perkins + Will submits final revised draft #3 to COD
 - Feb 8 COD returns final comments to Perkins + Will
 - Feb 13 Perkins + Will submits final FMP document to COD for approval
 - Feb 21 Presentation to Board of Trustees for approval.

Q: Where is the appreciation schedule for the existing buildings, what is the renovation schedule and what are the costs? The board is operating under the assumption that we are not going out for a referendum for new capital projects. If we cannot borrow, what cash reserves do we need to put aside. A: There is a phase 2 that will address that. The FMP is a conceptual plan and does not commit the board to taking any action. This is a conceptual and any action would be required to come back to the board for approval, financing, etc.

Q: Haven't they already done a capital maintenance plan and concern that there is not a revenue stream specifically designated to support these projects. A: They updated the restrictions on fund balance and that these will need to be continually updated and reassessed. They will have a facilities condition assessment completed. Once they have that, they will look at fund balances and restrictions.

Q: Why the lack of parking was not being addressed and if the current conference space is meeting the academic and community needs? A: There are "placeholders" on the plan for additional parking. As square footage is added, so can the parking. The current parking meets the current ordinance requirements. As to the conference center, the academic needs come first but there are hundreds of request every year that are turned away due to lack of space.

Q: What is the sports facility expansion for? A: A suggestion has been made that an addition could be put on for a sports dome or something like that for community use.

Q: Regarding lack of parking. A: They are at the amount of parking required per the ordinance. A few parking notification systems are being considered. They might do a pilot system going forward.

6. PRESENTATIONS

- Academic Affairs, Student Affairs Update
 - Dr. Mark Curtis-Chavez, Provost: One of the reasons for hiring a provost was to improve the success of students. The creation of the STEM division is focused on the multidisciplinary programs. The plan is to hire a STEM dean this semester that will help with enrollment and new courses. The Provost Council was created to open better communication for academic affairs and student affairs. The hiring of Dr. Diana Del Rosario as Assistant Provosts of Student Affairs and Dr. Kirk Overstreet as Assistant Provosts of Instruction Affairs will assist in aligning academic and student affairs. The Strategic Enrollment Management Council was established last fall, to help develop and implement a plan for students to enroll in and seamlessly connect with our institution to achieve their academic and career goals.
- Frida Kahlo Exhibit
 - Diana Martinez, Director McAninch Arts Center: This presentation was part of the discussion for agenda item 9.) Since the last update: A press lunch was held. The Foundation raised 20% (\$110,000) in pledges of their goal of \$500,000. The DuPage Foundation awarded a grant. Applying for grants from NEH and NEA, gala plans being made and the Foundation has 13 host committee members. The Foundation has several committed partners and is working on getting more. The Frida Kahlo exhibit will begin with a video in the Belushi Hall, the lobby will host a historical exhibit and the gallery will hold 26 pieces of original art and 150 photos. Food will be available, an outdoors poetry garden and a kids corner will be created. Mike Venezia, a Glen Ellyn resident, is a Children's Author & Illustrator of books on famous artists and will assist in creating the children's area with interactive things to do. Current schedule:
 - Frida Fest - Sept. 2019;
 - Sugarskull A Dia de Los Muetos Musical Adventure - Oct 4, 2019
 - Ballet Folkorico De Mexico Feb. 16, 2020
 - New Philharmonic – Frida Inspired Concert - Apr. 19-20, 2020
 - Frida Film Festival - June-August 2020
 - Frida Birthday Celebration - July 6, 2020

The Gallery open in 2014 with \$1M in art. Over \$1.7 M in art was donated in the last 5 years. The Base Security Upgrade Project has a projected cost of \$586,000. These budgeted upgrades have been planned to bring the space to museum grade standards for security, lighting and humidity control. The proposal is an expansion completed at the same time as the Base Security Upgrade Project. Option A is a northerly expansion into under-used space with projected costs of \$1,910,000. Option B is the easterly expansion into the MAC lobby with projected costs of \$307,000. Diana Martinez recommends Option A because the space will be seamless and the current lobby will continue to serve the MAC. Suggestions for payment are additional exhibitions.

Dean Boone spoke on the unique educational and cultural benefits to the students with the proposed expansion. Dr. Caputo expressed his support of Option A.

Q: Regarding Option B, could you use the lobby and then put back? Can this still be used as a lobby? A: Schmiedl said it would be difficult to put it back as a lobby or to use this space for a lobby going forward. It is also not a secure space for fine art.

Q: Does the cost of Option B include the removal for the space to be transformed back to a lobby? A: No

Q: Does the base need to be secured in both Option A and B? A: Yes

Q: How would enrollment be impacted? A: Schmiedl responded, it should have a positive effect bringing the community to see the exhibition.

Q: Is there an opportunity to raise money? A: Yes, the Foundation has some money to put towards it; there may be a naming opportunity, etc.

7. INFORMATION: No questions

- a. Personnel Items
- b. Financial Statements
- c. Gifts & Grants Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. In-Kind Donations Reports

8. CONSENT AGENDA:

- a. 2020-2021 Academic Calendar
- b. FY 2020 College Holiday Schedule
- c. Guided Academic Pathways (Technology & Consulting Services)
- d. Audio Visual Equipment for the College of DuPage
- e. SRC Elevator Modernization
- f. Police Vehicles
- g. Presidential Search Firm
- h. Continuing Education CDL Lease at Technology Center of DuPage (TCD)
- i. Text Message Services Software
- j. Minutes of the December 20, 2018 Regular Board Meeting
- k. Closed Session Minutes – CONFIDENTIAL – for Board only:
 - December 20, 2018
- l. Personnel Action Items
- m. Financial Reports
- n. Faculty Tenure Candidates – Removed at the Chairman’s request
- o. Van for Meteorology Program
- p. Piano for Academic Programs and Performing Arts

Motion for Consent Agenda 8 a-m and 8 o-p by Vice-Chairman Napolitano and 2nd by Student Trustee Paul. No discussion, motion passes unanimously.

9. FOR APPROVAL: Cleve Carney Gallery Project:

- a. Cleve Carney Gallery Project
- b. Construction Manager Cleve Carney Gallery Project
- c. A/E Cleve Carney Gallery Project

Motion for Cleve Carney Gallery Project with completion of Base Security Upgrade Project and North Expansion Project Option A not to exceed \$2,496,000 by Secretary Fenne 2nd Trustee Wozniak. Discussion followed - see Presentation 6.

Motion passes unanimously.

Motion for Construction Manager Cleve Carney Gallery Project by Trustee Bennett 2nd by Student Trustee Paul. No discussion. Motion passes unanimously.

Motion A/E Cleve Carney Gallery Project by Secretary Fenne 2nd Vice Chairman Napolitano. No discussion. Motion passes unanimously.

10. TRUSTEE DISCUSSION

Vice Chairman wanted to thank Chairman Mazzochi for her service and leadership during a challenging time. He looks forward to filling the remainder of Chairman Mazzochi’s term as Board Chairman and working with the other Trustees and school. Trustee Bennett and Trustee Markwell also thanked Chairman Mazzochi.

11. CALENDAR DATES / Campus Events

- Thursday, January 31, 2019: Special Board Meeting @ 6:00 pm – SSC-2200
- Thursday, February 21, 2019: Regular Board Meeting @ 6:00 pm – SSC-2200

12. CLOSED SESSION: not needed

13. ADJOURN

	Yes	No	Comments
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Did the meeting start on time?	X		
Were members attentive and prepared?	X		
Were members courteous to each other?	X		
Were members attentive to the publics' comments?	X		
Was the facility adequate?	X		
Could the audience see and hear?	X		
Were visual aids easily visible to the audience	X		
Were the meeting facilities handicapped accessible	X		

FOIA (Complete once, unless information changes.)

Illinois Open Meetings Act requirements

	Yes	No	Comments
Was the agenda posted 48 hours before the meeting? If yes, note where	X		
Did the agenda items clearly describe what was to be discussed?	X		
Were background materials made available to the public?	X		
Was there adequate discussion of the issues?	X		
Was there a closed session before, during or after the meeting?	X		Before
If there was a closed meeting, was any action taken after the closed session? If so, what action?		X	

Date Submitted: January 24, 2019

By: Sue Williams